

StoreFront Quick Reference Guide

The current methods of accessing Munson applications (Services and/or Nfuse) use Citrix software. StoreFront is also a version of Citrix, but it is a newer technology designed to work on more devices and, most importantly, provides faster connection speeds and consistency regardless of the device you are using (computer, iPad, etc.).

Whether you are in your office, accessing remotely from home, or on-site at a Munson Healthcare hospital, you will see the same desktop interface, icons, and even favorites.

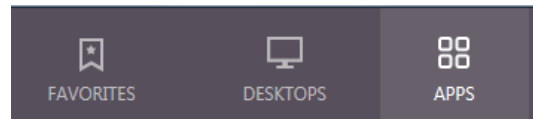
To Connect to StoreFront:

Double-click this icon to open StoreFront icon on the desktop. If the icon has not been added to the desktop you can also find it under START>ALL PROGRAMS.



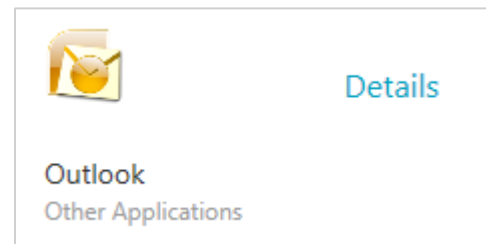
To open Applications (APPS):

Initially all Applications can be found on the APPS tab. You can also click on the groups at the top of the window that divide the applications into groups such as Clinical or User Tools. You are also able to add them to your favorites for easy access.



To Start an App:

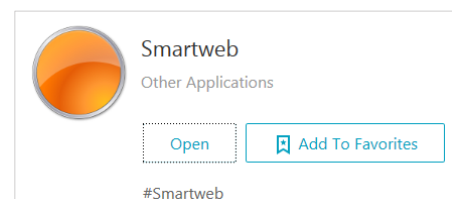
To open an application **click once on the icon** for the program. You will see the icon image being to spin and the program will open after loading. Once you are in the application it should work the same as before the StoreFront upgrade.



For more information on an application or to **add it to your favorites**, click on the “Details” link next to the icon.

To add to Favorites:

Any icon that you use on a regular basis can be added to your Favorites window. This way you can go directly to your Favorites anytime for quick access to the programs you use most often.



To add to your favorites click the **DETAILS** link next to the program icon and then click the **ADD TO FAVORITES** button.